

FRANKLIN COUNTY PUBLIC HOSPITAL DISTRICT #1
REGULAR MEETING
CITY OF CONNELL FIRE STATION, 605 S. COLUMBIA AVE., CONNELL, WA
MONDAY, JULY 8, 2024, AT 2:00 P.M.

CALL TO ORDER – 1400

ROLL CALL

- Commissioner Lori Hayles, Commissioner Robert Andrews, Commissioner Mike Harrington, Chief Erick Brittain, Battalion Chief Ken Woffenden, Medical Officer Earl Stoker via phone, and Administrator Heather Benson.
Public Member in attendance: Kodi Smith, Dan Kelsey, Hayleigh Pollock.

PUBLIC COMMENTS – No Public Comments

MINUTES

- To be tabled until next meeting.

FINANCIALS

- Admin. Benson presented the June 2024 Treasurer’s Report and the FCPHD#1’s July 2024 Expenditures:

General Account Unencumbered Cash Balance	\$	57,400.03		
Investment Account	\$	899,888.79		
ARPA Funding	\$	1,225,986.88	remaining	\$274,013.12 disbursed
June 2024 Expenses and Payroll	\$	85,740.63		

Commissioner Andrews made a motion to accept the financials as presented. Commissioner Harrington seconded the motion and passed.

COMMISSIONER REPORT

- Commissioner Andrews – Nothing to report at this time.
- Commissioner Harrington– Non-district vehicles are not to be stored at the Connell Stations.
- Commissioner Hayles – FCPHD#1 has been invited to participate in First Night Out in Basin City August 6th. July 1st commemorates the day FCPHD#1 fulfilled the promises made to the taxpayers to obtain a full-time Chief and four full-time responders. Commissioner Hayles, Chief Brittain, and Admin. Benson will meet with David Flynn, Trisha Newport, and Don Holbrook from WA State DOC on August 1st.

CEO / CHIEF REPORT

- Meeting with PEBB July 17th for full-time employee insurance and benefits. A2924 (K-17) is having maintenance repair on A/C.

BATTALION CHIEF REPORT

- Full-time employees are working on station maintenance and small repairs when not responding to calls.

ACTING ASSISTANT CHIEF REPORT

- Not in attendance

MPD COUNCIL REPORT

- Dr. Hodges was pleased with FCPHD#1’s report writing.

FTE SCHEDULING PROGRAM

- Chief Brittain recommended discontinuing Sling for shift scheduling and recommended to implement ADP Services for Payroll management along with shift scheduling. Commissioner Harrington made a motion to discontinue Sling scheduling program. Commissioner Andrews seconded the motion and passed.
- Commissioner Hayles made a motion to implement ADP Services for \$5,487.12 annually to use for employee scheduling and payroll. Commissioner Andrews seconded the motion and passed.
- Commissioner Hayles made a motion to approve PS Trax program for \$4,160.00, which includes start-up and 1-year of service. Commissioner Andrews seconded the motion and passed.
- Commissioner Hayles made a motion for Jason McGary to become the South Battalion Chief and Ken Woffenden the North Battalion Chief with a stipend of \$700 each per month. Commissioner Andrews seconded the motion and passed.

WRAP UP

Commissioner Andrews made a motion to approve:

Payroll	24W277-24W323	\$ 29,690.19
Vouchers	24V220-24V252	\$ 36,050.44
TOTAL		\$ 65,740.63

Commissioner Harrington seconded the motion and passed.

Commissioner Hayles adjourned the meeting at 1555.

Next Regular Meeting will be August 12, 2024, at 1400



Commissioner Lori Hayles



Commissioner Mike Harrington



Commissioner Robert Andrews

Administrator Heather Benson