

FRANKLIN COUNTY PUBLIC HOSPITAL DISTRICT #1
REGULAR MEETING
CITY OF CONNELL FIRE STATION, 605 S. COLUMBIA AVE., CONNELL, WA
TUESDAY, NOVEMBER 12, 2024, AT 2:00 P.M.

CALL TO ORDER – 1400

ROLL CALL

- Commissioner Lori Hayles, Commissioner Robert Andrews, Commissioner Mike Harrington via phone, Chief Erick Brittain, and Administrative Assistant Heather Benson.
- Public members in attendance: Rolando Rivera, and Onna Pollock.

PUBLIC COMMENTS – No Public Comments

MINUTES

- Commissioner Harrington made a motion to approve the minutes from the Regular Meeting on October 14, 2024, as written. Commissioner Andrews seconded the motion and passed.
- Commissioner Harrington made a motion to approve the minutes from the Special Meeting on October 21, 2024, as written. Commissioner Andrews seconded the motion and passed.

FINANCIALS

- Admin. Assist. Benson presented the October 2024 Treasurer's Report and the FCPHD#1's November 2024 Expenditures. Commissioner Andrews made a motion to accept the financials as presented. Commissioner Harrington seconded the motion and passed.

COMMISSIONER REPORT

- Commissioner Harrington – Extended a "Thank You" to the City of Pasco for mutual aid support on a call.
- Commissioner Andrews – Nothing to report at this time.
- Commissioner Hayles – Extended a "Thank You" to everyone who responded to an MVA call.

CEO / CHIEF REPORT

- The first ambulance purchased with ARPA Funding is almost completed and should be ready next month.
- New responder has been hired per diem.
- New batteries for radios have been purchased.
- Office Assist. Becky Clark and Medical Officer Earl Stoker have been working on report writing guidelines to assist responders in filling out reports more accurately.

SURPLUS OF 1999 INTERNATIONAL AMBULANCE

- Commissioner Andrews moved to surplus 1999 International Ambulance VIN 1HTSLAAXH666654. Commissioner Harrington seconded the motion and passed.

BUDGET 2025 - ORDINANCE / RESOLUTION 2024.11.1

- Commissioner Hayles requested that FCPHD#1 will not collect the allotted 1% increase for the 2025 budget from the taxpayers due to all the hardships throughout the community and asked that this be moved to a special meeting. Commissioner Andrews motioned to moved the hold a special meeting on November 19, 2024 at 1200. Commissioner Harrington seconded the motion and passed.

PERFORMANCE IMPROVEMENT POLICY

- Commissioner Andrews made a motion to approve the Performance Improvement Policy. Commissioner Harrington seconded the motion and passed.
- Commissioner Harrington made a motion to approve the revisions in the Policy & Procedures. Commissioner Andrews seconded the motion and passed.
- Commissioner Andrews made a motion to approve the revisions in the Employee Handbook. Commissioner Harrington seconded the motion and passed.

REQUEST FOR PROPOSAL REVISION

- Commissioner Harrington made a motion to approve the Revisions to the Request For Proposal list for the extrication vehicle. Commissioner Andrews seconded the motion and passed.

SCHOLARSHIP FOR EMT / PROVIDENCE TRAINING

- Commissioner Andrews made a motion to approve the Scholarship for EMT / Providence Training. Commissioner Harrington seconded the motion and passed.

EXECUTIVE SESSION

- No Executive Session needed.

WRAP UP

Commissioner Andrews made a motion to approve:

Payroll - EFT	24PR03	\$ 63,065.97
Vouchers	24V371 – 24V407	\$ 36,732.95
TOTAL		\$ 99,798.95

Commissioner Hayles seconded the motion and passed.

Commissioner Hayles adjourned the meeting at 1435.

Next Regular Meeting will be December 9, 2024, at 1400



Commissioner Lori Hayles



Commissioner Robert Andrews



Commissioner Mike Harrington



Administrative Assistant Heather Benson